## **Purchasing Department**

1050 Williams Street Rockwall, Texas 75087 Phone: 469 698 7022 Fax: 972 772 2019

Per Texas Education Code 44.031, school districts are required to solicit competitive bids for purchases made within a defined threshold. Rockwall ISD solicits for day to day purchases on an annual basis. The responses formulate a vendor list that is utilized by the staff throughout the fiscal year.

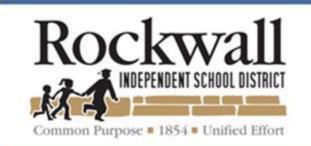
Annually, the district will notify vendors who have expressed an interest in doing business with RISD. Based on receipt of this vendor application, notification will be made when the district solicits for bids. At that time, it is the responsibility of the vendor to respond accordingly in order to do business with Rockwall ISD. Vendors are not required to resubmit each year.

Forms may be completed on-line or manually and submitted to the Purchasing Department by fax, mail or email.

Thank you for your interest and support to Rockwall ISD.

Jana Hunter, MBA, RTSBA Director of Purchasing jana.hunter@rockwallisd.org

Jamie Lee Purchasing Specialist jamie.lee@rockwalli<u>sd.org</u>



Vendor I	Name:
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Contact Name:

Contact Number: \_\_\_\_\_\_ Fax Number:

Email Address:

Mailing Address: \_\_\_\_\_

Remit to (if different):

If you accept orders via email, address: \_\_\_\_\_

Do you accept VISA credit card as a form of payment?

Please check all that apply to indicate goods/services offered:

- \_\_\_\_ Apparel
- \_\_\_\_ Athletics
- \_\_\_\_ Books
- \_\_\_\_ Career and Tech
- \_\_\_\_ Concrete/Asphalt
- \_\_\_\_ Doors
- \_\_\_\_ Fencing
- \_\_\_\_ Food/Catering Fundraiser
- \_\_\_\_ Fundraise
- \_\_\_\_ Grounds
- \_\_\_\_ Health Clinic, Nurse, Trainers
- \_\_\_\_ HVAC
- \_\_\_\_ Landscaping Machinery
- Office Supplies
- Painting
- Power Washing
- Promotional Items
- \_\_\_\_ Roofing
- \_\_\_\_ Sole Source
- \_\_\_\_ Special Services
- \_\_\_\_ Technology
- \_\_\_\_ Transportation
- \_\_\_\_ Tree and Brush Removal
- \_\_\_\_ Welding
- \_\_\_\_ Other, Describe Below:
- Art Audio Visual **Building Materials** Carpentry Custodial Electrical Fine Arts Food Service Furniture Health, PE Household/Industrial Appliances Instructional Materials Library/Library Media Services Maintenance Other Professional Services Plumbing Printing Rentals Safety and Security Special Education Staff Development **Trailer Parts Travel Services**
- \_\_\_\_Vehicle
- \_\_\_\_Wrecking/Towing

As allowed by Texas Education Code 44.031, Rockwall ISD utilizes inter-local agreements via the following purchasing cooperatives.

- Buy Board (TASB)
- Choice Partners
- Department of Information Resources
- E & I Cooperative Services
- HGAC
- PACE
- State of Texas
- TCPN
- TIPS
- US Communities

If the named vendor holds a current contract through any of these cooperatives, please indicate the cooperative name(s) as well as contract number(s).

## Cooperative

Contract Number(s)

ISD

Buy Board	
Choice Partners	
Department of Information Resources	
E&I Cooperative Services	
HGAC	
PACE	
State of Texas	
TCPN	
TIPS/TAPS	
US Communities	

Rockwall ISD is also a proud member of the Educational Purchasing Cooperative of North Texas (EPCNT). If you hold a contract with any of the following districts, you may be accessible to Rockwall ISD as well. Please check the school district(s) that have awarded a contract to the vendor and RISD will contact the partner district to confirm availability.

A+ Charger Schools, Inc.	Eagle Mountain Saginaw ISD	Lancaster ISD
Allen ISD	Ennis ISD	Lewisville ISD
Alvarado ISD	ESC Region X	Little Elm ISD
Aubrey ISD	ESC Region XI	Lovejoy ISD
Azle ISD	Fort Worth ISD	Mansfield ISD
Birdville ISD	Frisco ISD	McKinney ISD
Bridgeport ISD	Garland ISD	Mesquite ISD
Burleson ISD	Granbury ISD	Midlothian ISD
Carroll ISD	Grand Prairie ISD	Northwest ISD
CFBranch ISD	Grapevine-Colleyville ISD	Plano ISD
Cedar Hill ISD	Greenville ISD	Red Oak ISD
Cleburne ISD	HEB ISD	Responsive ED
Coppell ISD	Irving ISD	Richardson ISD
Crowley ISD	Joshua ISD	Sherman ISD
Dallas ISD	Keller ISD	Weatherford ISD
Denton ISD	Kennedale ISD	White Settlement I
DeSoto ISD	Lake Dallas ISD	Wylie ISD
Duncanville ISD	Lake Worth ISD	