

RANK ONE ONLINE FORMS INSTRUCTIONS

<https://rockwallisd.rankonesport.com>

We would like to thank you for taking part in our new process of completing athletic participation paperwork online. This new automated process will allow us to be more efficient in handling the forms as well as saving valuable resources.

- To access the online forms go to <https://rockwallisd.rankonesport.com> hold your cursor over the "Electronic Participation Forms" tab. You will get a drop down list of the forms.
- Click on the form name and fill out the information requested. You must have your student's ID number available, as it is required on each form and pick the school your son/daughter are coming to. You will need to go down the list of forms and complete each one.
- To sign the document, click inside the signature box and hold your mouse over the box. This will allow you to create an "Electronic Signature." If you make a mistake and need to start over, click the refresh icon next to the signature box.
- Once you have filled out all the information on each page, you will have the opportunity to print the document for your records, but school does not need a printed copy.
- The paper physical forms you are turning into the school, please make sure that you have signed the ACKNOWLEDGEMENT OF SIGNATURE FOR THE ONLINE FORMS on the UIL physical paperwork/health history form. It is a small box at the bottom of the medical history page. (Available to download to print on the RISD Athletic Web Page) <http://www.rockwallisd.com/athletics/about/forms/>
- All paper physical forms must be turned in to your student's campus athletic trainer or sport head coach. Physicals must be on file for athletes to participate at any level. This is the only paper copy your son/daughter will be turning into the school, if needed physical forms can be scanned to kristi.messina@rockwallisd.org or you can fax it to 469-698-2653.

-If you do not have internet access at your house, please go to the Rockwall County Library next to Wilkerson Sanders Stadium to complete these forms.
We will not accept paper copies of the athletic participation forms.