

General LOTE Grading Policy- 2018-2019

LOTE Grading Philosophy:

It is the philosophy of the RHHS LOTE department that grades should be an indicator of content mastery and student ability to perform in the target language. In the LOTE department, our goal is to create engaging, authentic assignments that will help reinforce material and create a profound understanding of culture, context, and communication. Grades in this department will be authentic and reflect a student's ability to operate in the target language and produce material correctly at differing points in the learning process. It is our commitment that grades will be entered promptly and regularly into Skyward. The retest/redo/late-work policies detailed below are a reflection of the department's determination to empower students to become their own academic advocate and to be more invested in their grades as a whole. Students with increased buy-in and personal investment in their scores in turn will learn more, test better on the first attempt, and experience academic success in their demanding LOTE courses.

LOTE Grading policy glossary:

- LOTE:** Languages other than English
- Formative:** assignments that gauge student progress and understanding, as a concept is being taught, including homework, in-class assignments, graphic organizers, notes, timelines, notebook checks, etc.
- Summative:** a test or culminating assignment that allows the student to show mastery of content, including tests, projects, essays, reports, seminars, or any cumulative work assigned by teacher.
- Quiz:** a spot-check type assignment to check student mastery during the learning process; may mimic a small test.
- Project:** a long-term assignment with multiple progress checkpoints that will usually culminate in a final product being produced for a major grade.
- Daily grade:** in-class practice and/or homework assigned: make up 40% of a student's final grade in Skyward (30% in Pre-AP/AP/IB courses). Typically, these are formative assignments.
- Major grade:** a grade that will count as 60% of a student's final grade in Skyward (70% in Pre-AP/AP/IB courses). Typically, this is a summative assignment.
- Reteach:** can be an in-class or out-of-class tutorial session to help student master missed content.
- Redo:** **when an assignment is first attempted, effort is evident**, but a passing grade is not received; therefore, a student may redo and re-submit the assignment once for an improved grade.
- Late work:** work not submitted on the due date, so a zero is placed in Skyward. Please refer to details below for further clarification. All Pre-AP/AP/IB courses do not accept late work.
- Assessment:** assignments used to determine student mastery and learning.
- PLC:** Professional Learning Community (example- all Spanish 1 teachers are in a PLC, all Spanish 2, etc.)

LOTE Grading Policy Matrix:

Assignment Type	Late Work	Redo Available?	Eligibility to redo	Timeline	Grading
Daily Grades	Yes 1 day late=85 max 2 days late=70 max 3 days late=50max 4 days late=0 (Pre-AP/AP/IB no late work)	Yes One daily grade replacement per term for up to a 100. Redo does not apply for late work.	Student scores a 69 or below on first attempt of an assignment submitted on time. Late work does NOT qualify for redo. First attempt must be a true and valid attempt or the redo opportunity may be denied.	Daily grade assignments must be submitted on due date . Work not submitted on due date will receive a zero in Skyward and is then considered late work. No daily grade adjustments will be accepted after end of current grading term.	If redo -student receives a failing grade on an on-time submission. They can then redo assignment for up to a 100. If late work - Student did NOT submit an assignment on time so they can submit assignment and be held accountable according to RISD late work policy.
Quizzes	N/A	YES One quiz replacement per term for up to a 100. No roll-over/carry-over replacements.	Student scores a 69 or below on first attempt of quiz. Retake is allowed for full credit. First attempt must be a true and valid attempt or the redo opportunity may be denied.	Individual instructors will administer quizzes and then establish and post retake timeline after assessment is returned to student.	Grade received on due date is the grade that remains in Skyward unless grade is chosen by student as his/her replacement opportunity. The higher of the two grades will be entered into Skyward as the replacement quiz grade.
Unit Tests Interpersonal, Interpretive, Presentational	N/A	YES	1. Student scores a 69 or below on first attempt. 2. First attempt must be a true and valid attempt or the redo opportunity may be denied. 3. Student must participate in a reteach session before retesting as per teacher discretion.	1. Student has 2 class sessions for block courses and 4 class sessions for daily courses. Redo days begin the day the graded exam is received. 2. No redo attempts will be accepted after the retest deadline.	A 70 is the max grade on a retest unless a student is involved in academic dishonesty. In cases of academic dishonesty, LOTE will refer to the RISD grading guidelines.
Projects	Projects may not be submitted late.	NO	Redo is not available on the final submission of a long term project.	Projects are assigned to be completed over a duration of time and will be measured by formative checkpoint(s) . The final project product will be a major grade and is not available for redo .	Project grades will be both formative and summative. The final project product must be submitted on due dates with no opportunity for redo .